

From :

Office :

Res. :

Mobile :

E.mail

Dt. _____

The President,
Arya Samaj Civil Area Bangalore Trust,
7 CMH Road,
BANGALORE – 560 038.

Dear Sir,

I will be obliged if you please provide me accommodation of old building hall / new building basement hall / new building main hall on _____ (_____ day) for conducting _____ ceremony/programme. For conducting this ceremony/programme my timings of occupancy will be from _____ to _____ and I assure you to follow the time schedule strictly as mentioned.

To maintain sanctity of the place I agree to the following code of conduct :-

1. Cooking of eatables will not be done in the Trust premises.
2. a. I will ensure that my guests are not allowed to bring / serve / consume non-vegetarian items, alcohol, tobacco products, *Paan* etc.
b. It will be my responsibility to take care of the footwear of the guests left out by them before entering the prayer halls.
3. Trust management reserves its rights to cancel the reservation of accommodation at any time even without serving prior notice and without assigning any reason for cancellation.
4. Cleanliness will be maintained in the Trust premises.
5. I have carefully gone through the principles of Arya Samaj and assure you that the activities of the ceremony / programme will not be in any way in its contravention.

Thanking you,

Yours sincerely,

Signature of witness _____

Name

Phone No.